



CITY OF ABERDEEN
Community Development Department

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ABERDEEN HISTORIC REGISTER INFORMATION AND APPLICATION

WHAT IS THE ABERDEEN HISTORIC REGISTER?

The register is an official list of place important to the history of Aberdeen and worthy of recognition and preservation.

WHAT QUALIFIES A PROPERTY FOR THE HISTORIC REGISTER?

The Aberdeen Historic Register recognizes any building, structure, site, object or district that is significantly associated with the history, architecture, archaeology, engineering or cultural heritage for the community; if it has integrity; is a least 50 years old, or is of lesser age and has exceptional importance; and if it fall in at least one (1) of the following categories:

Review process:

1. Associated with events that have made a significant contribution to the broad patterns of national, state and/or local history.
2. Embodies the distinctive architectural characteristics of a type, period, style, method of design or construction or represents a significant and distinguishable entity whose components may lack individual distinction.
3. An outstanding work of a designer, builder or architect who has made a substantial contribution to the art.
4. Exemplifies or reflects special elements of the city's cultural, economic, political, aesthetic, engineering or architectural history.
5. Associated with the lives of persons significant in national, state or local history.
6. Has yielded or may be likely to yield important archaeological information related to history or prehistory.
7. A building or structure removed from its original location but which is significant primarily for architectural value or which is the only surviving structure significantly associated with a historic person or event.
8. Is the birthplace or grave of a historical figure of outstanding importance and is the only surviving structure or site associated with that person.
9. A cemetery, which derives its primary significance from age, from distinctive design features or from association with historic events or cultural patterns.
10. A reconstructed building that has been executed in a historically accurate manner on the original site.
11. A creative and unique example of folk architecture and design created by persons not formally trained in the architectural design professions and which does not fit into formal architectural or historical categories.

WHAT IS THE PROCESS FOR DESIGNATION?

In order for a property to be placed on the historic register, the following steps have to be taken:

1. Any person, with the owners consent, may nominate a building, structure, site, object or district for inclusion in the register. The Commission or any member of the Commission may solicit nominations. In its designation decision, the Commission shall consider the existing register and the city's Historic Preservation Plan.
2. In the case of individual properties, the designation shall include the UTM reference and all features-interior and exterior, including outbuildings that contribute to the designation.
3. In the case of districts, the designation shall include a description of the boundaries of the district; the characteristics of the district, which justifies its designation; and a list of all properties including features, structures, sites and objects, which contribute to the designation of the district.
4. The Historic Preservation Commission shall consider the merits of the nomination according to the criteria in AMC 17.50.040.A and the nomination review standards established in the Commission's rules of procedure.
5. The Commission shall provide notice to the public, the owner(s) and the authors of the nomination and any lessees, of the subject property prior to the meeting at which the nomination will be considered. The notice shall include publication in a newspaper of general circulation in the Aberdeen area, posting of the property and written notification as required by the Open Public Meetings Act (Chapter. 42.30 RCW).
6. If the Commission finds that the nominated property is eligible for the local register, the Commission shall, with the owner's consent, make a recommendation to the Mayor and City Council that the property be listed on the local register. In the case of historic districts, the consent of the owners of 60% assessed valuation of the property, within the proposed district boundary shall be required.
7. The public, property owner(s) and the authors of the nomination and any lessees, shall be notified of the listing.
8. Properties listed on the local register shall be recorded on official zoning records with an "HR" designation. This designation shall not change or modify the underlying zone classification.

Please answer all of the questions and provide all requested attachments so that your application can be processed in a timely manner.

- 1) **Application Page:** Please answer completely, all of the questions on the application page below.
- 2) **Vicinity Map:** Please upload and attach a vicinity map to this application. Place a small circle around the area in which your property is located.
- 3) **Map Page:** Please upload and attached a map page to this application that is drawn to an engineering scale with a north arrow, including the following information:
 - a) Dimensions of all existing lots.
 - b) Adjacent street names.
 - c) Existing structures and distances to property lines.
 - d) Proposed structures and distances to property lines, if any.
 - e) Identify parcels as Lot 1, Lot 2, etc., so they match the legal description of the property, If you do not know the legal description, Grays Harbor County Assessor's office has that information. They can be reached at 360.249.4121 or at www.co.grays-harbor.wa.us/government/treasurer/parcel_search.php
- 4) **Photographs:** Please upload and attached comprehensive exterior and interior photographs of the historic property. Upload and attach architectural plans or other legible drawings, if available.
- 5) **Additional Information:** Please attach any additional information that you feel will help the Commission reach a decision.

Please answer all questions to the best of your ability. You may attach separate pages if necessary. If you have any questions contact the Community Development Department at the City of Aberdeen.

APPLICATION PAGE

1. Date:

2. Situs Address:

3. Property Name:

4. Parcel Number:

**5. Legal
Description:**

**6. Applicant and/
or Owner Name:**

**7. Mailing
Address:**

8. Email:

9. Phone:

**10. Category of
Property:
(Choose One)**

11. Property History: Please provide a brief history of the property you are requesting to be listed on the City's Historic Register. Please attach any additional material you feel will help the Commission to make a decision regarding this application.

I hereby certify that I have familiarized myself with the rules and regulations with respect to preparing and filing this application and that the above statements and those contained in any papers or plans submitted herewith are true to the best of my knowledge. Before signing please make sure all of the required documents are attached to this application

Applicant Signature:

Date:

Owner Signature: (if different)

Date:

Make sure you have the following attachments included with your application:

- Have you completed the application page?**
- Have you uploaded and attached a vicinity map?**
- Have you uploaded and attached a map page to this application?**
- Have you uploaded and attached photographs of your property?**
- Have you uploaded and attached any additional information regarding this proposal?**